



FIMBANK

FIMBank p.l.c.
 Mercury Tower , The Exchange Financial & Business Centre
 Elia Zammit Street, St Julian's STJ 3155, Malta
 Website: www.fimbank.com
 Company Registration Number: C 17003

Tel: (+356) 21 322100
 Fax: (+356) 21 322122
 SWIFT: FIMBMTM3
 E-mail: info@fimbank.com

TO: FIMBANK p.l.c.

COLLECTING BANK NAME AND ADDRESS
SWIFT CODE
TELEPHONE NUMBER

CUSTOMER INSTRUCTIONS

DATE	
OUR REFERENCE	
CURRENCY	
AMOUNT	
TENOR	

We enclose the under mentioned documents/bill of exchange for collection and kindly request you to acknowledge receipt, and remit to the above mentioned bank or any other bank of your choice, with the following instructions:

DRAWEE NAME, ADDRESS AND CONTACT DETAILS:

Enclosed Documents:

	Bill of Exchange	Invoice	Transport Document	Packing List	Weight List	Cert. of Origin	Insurance		
Original									
Copies									

PLEASE REQUEST THE ABOVE CAPTIONED BANK OR YOUR COLLECTING AGENT, TO FOLLOW THE INSTRUCTIONS MARK 'X':

- PARTIAL PAYMENTS ALLOWED (Only applicable in case more than 1 Invoice is presented)
- PROTEST IF UNPAID / DO NOT PROTEST IF UNPAID (Applicable only if Bills of Exchange are presented)
- ALL **FIMBANK** CHARGES ARE FOR OUR ACCOUNT (instruct if otherwise)
- ALL **FOREIGN** BANK CHARGES ARE FOR DRAWEE ACCOUNT AND CANNOT BE WAIVED (instruct if otherwise)
- COLLECTION TO BE SENT BY COURIER IN ONE LOT (instruct if otherwise)

SPECIAL INSTRUCTIONS:

UPON RECEIPT OF PROCEEDS PLEASE CREDIT ACCOUNT NUMBER: _____

All bank charges will be paid by us if these are refused by drawee. We note and agree that this collection is undertaken on the terms that the Bank an/or its collecting agents are not liable for any loss, damages or delay, however caused, Furthermore, the bank and/or his agents, shall not be liable for any prejudicial consequences resulting from facts beyond their control such as delays, failure or errors of transmission, partial destruction or loss of advices or information given or transmitted by them.

Yours faithfully,

Authorised Signatories